

For presenter

a) Oral

The Oral session is held in international conference room (301)

The standard device for presentation is a LCD projector with your own PC. Conference PCs, in which MS Windows XP, MS Power Point 2003-2007 are installed, and Mac OSX, iWork'09 (Keynote) , MS Power Point 2004-2008 are installed, are provided. If you want to use the Conference PCs, please bring your data by USB flash drive and transfer to the computer and check your data before starting your session.

The Macintosh user must bring the connector corresponding to D-SUB 15.

Overhead projectors will not be available.

(b) Poster

The Poster session is held in reception hall on 3rd floor.

The size of a panel for a poster is 90 cm wide and 180 cm tall.

Please prepare your poster in size H160cm W90cm because of 20cm of upper side of poster board is used for the poster number notice.

Push pins will be supplied.

Each poster presenter should display own board (see the presentation No)

Poster presenters should display their posters from 12 noon and peel off by the session end time of each day.

ATTENTION!!

All poster presenters who apply for the best poster award are requested to give a 3-minute oral presentation at short presentation session followed by the poster session. A short presentation session will be held in a same room as the oral presentation.

Dec. 14,

16:00 - 17:00 Short presentation (without discussion)

17:00 - 19:00 Poster session

Dec. 15,

15:30 - 16:20 Short presentation (without discussion)

16:20 - 18:20 Poster session

Presenters should upload your presentation file to the PC in the presentation room at lunch time of each day. The presentation file must be made ONLY in ppt format within 2-3 slides, and compatible with Microsoft PowerPoint 2003-2007 on Microsoft Windows XP. Please check the compatibility at lunch time by yourself.

Notice: The committee will not accept any external files (e.g. movies) for your ppt file for the 3-min presentation. There is a possibility that the committee will convert your ppt file to pdf file prior to the presentation. Some dynamic features such as animations can make trouble in this case.

If you have any questions regarding the above, please contact the secretariat of ICNME2010, icnme9@academicbrains.jp